

ALGONA PLANNING COMMISSION
October 9, 2014
Draft Minutes



1. **CALL TO ORDER** – Chair Rosanna Frerichs called the meeting to order at 7:18 PM. Commissioners present were Erik Madsen, Kim Sears and Troy Linnell. Commissioner Michelle Treichel was absent. Staff present was Elizabeth Chamberlain – City of Algona Contract Planner and Ken Faucher – Customer Service Clerk.
2. **APPROVAL OF AGENDA** – The agenda for October 9, 2014 was unanimously approved upon motion by Linnell, seconded by Sears.
3. **APPROVAL OF MINUTES** – The minutes from September 11, 2014 were unanimously approved upon motion by Madsen, seconded by Sears.
4. **PLANNING DEPARTMENT REPORT- None.**
5. **OTHER BUSINESS**
 - A. **Comprehensive Plan Update**

Planner Elizabeth Chamberlain briefly discussed the table of contents for the proposed draft plan update. Commissioners discussed appendix “D” and determined it is not needed. Commissioners also discussed sections that were “too wordy”.

Planner Chamberlain also discussed the draft critical areas ordinance and would like the commissioners to review and comment.
6. **ADJOURNMENT** - As there was no further business, the meeting adjourned at 7:24 PM.

APPROVED:

KEN FAUCHER, CUSTOMER SERVICE CLERK
CITY OF ALGONA
PLANNING COMMISSION

ROSANNA FRERICHS, CHAIR
CITY OF ALGONA
PLANNING COMMISSION

The Planning Commission minutes are not verbatim; however tape recordings are available upon request.